



Mission Statement:

The mission of the Clark County Livestock committee is to work with youth enrolled in a Clark County recognized youth group and who have enrolled in the livestock project areas. This committee will provide a positive educational experience for these youth.

The committee represents the ultimate in dependability and volunteerism. They have a sense of community and take pride in their family and youth of Clark County.

Article I. Name

Section 1.01 The name of this Committee shall be Clark County Livestock Committee.

Article II. Purpose

Section 2.01 The purposes of Livestock Committee are:

1. To teach a greater understanding of meat animal evaluation, livestock husbandry, and ethical showmanship.
2. To provide incentive and to encourage greater participation in livestock projects.
3. To provide leadership opportunities for youth within the committee structure.
4. To recognize members who do quality work in selecting, feeding, and showing livestock projects.
5. To provide Clark County recognized youth group members an opportunity to have their market livestock projects evaluated.
6. To establish rules and enforce compliance of regulations for participation in the Clark County Junior Livestock Sale and Show.
7. To examine and act upon issues and concerns expressed by the membership.
8. To create opportunities for youth to grow and to do their best, both individually and collectively, in their livestock projects.
9. To advise the Clark County Fair Board concerning the livestock departments.

Section 2.02 The Livestock Committee shall work with the Clark County Fair Board, 4-H Youth Development Educator, and the Clark County Leaders Federation Committee in providing and conducting the livestock sale and show program.

Article III. Committee Structure

Section 3.01 There shall be a species committee for each species that is sold at the livestock sale: beef, swine, sheep, rabbits, poultry.

Section 3.02 Duties of each species committee include:

- a) Reviewing and revising the general rules and their own species rules.
- b) Suggested changes to the general rules must be brought to general livestock committee for approval by majority.
- c) Each species committee is in charge of providing their own rules, fitting and showing clinics, and weigh-ins.

Section 3.03 The general Livestock Committee includes all members of each species committees. The general livestock committee oversees the entire livestock sale and show program.

Section 3.04 The Executive Board will be the officers of the general livestock committee. They will preside over the general livestock committee meetings and oversee the implementation of the livestock sale and show program.

Article IV. Committee Membership and Volunteer Leadership

Section 4.01 Committee memberships are open to individuals regardless of that person's race, color, creed, religion, sex, national origin, disability, ancestry, sexual orientation, pregnancy, marital or parental status.

Section 4.02 Livestock and species committee(s) memberships - Open to any Clark County resident (adult or youth) or individual enrolled in the Clark County livestock program who expresses interest in providing direction for the meat animal sale and show is eligible to serve on the species committee(s).

Section 4.03 To have voting rights on the general Livestock Committee, one must have been a member of a species committee for at least one year.

Section 4.03 A Clark County Extension Agent or his/her representative shall be a Livestock Committee member without voting rights.

Section 4.04 All adult volunteers/leaders are required to participate in the Wisconsin 4-H Youth Protection Program prior to becoming a 4-H Volunteer.

Section 4.05 There shall be such volunteer assistant leaders, volunteer project leaders and volunteer youth leaders called to serve to properly teach, advise and assist in carrying on the various educational learning projects and in conducting the livestock sale and show program.

Article V. Executive Board (Officers of the Livestock Committee)

Section 5.01 Executive Board membership are the officers of the general Livestock Committee and shall consist of 3-4 members.

- a) One person from each species committee (beef, swine, sheep) shall serve on Executive Board with one term ending every 3rd year.
- b) Additionally, if a person from the rabbit or poultry committee is interested, one member may serve a three-year term on the executive board too.
- c) If no one from a particular species is interested in serving on the executive board, a member at large may fill that position by majority vote.
- d) Each executive board member will serve a three-year term.

Section 5.02 At the general livestock committee annual meeting (post sale), committee members shall elect from their number executive board members whose terms have expired.

Section 5.03 Election of executive board members shall be done by ballot or voice vote by the general livestock committee.

Section 5.04 At the first executive board meeting, following the livestock committee annual meeting, the executive board shall elect a president and vice president. They shall also appoint a secretary and a treasurer, or a secretary-treasurer, and such other officers as may be necessary.

Section 5.05 If any member of the Executive Board cannot fulfill his/her position after being elected, the Executive Board and committee chairs will have the authority to appoint an individual to fill that position until the next annual meeting election.

Section 5.06 Duties of Officers

- a) The principle duties of the president shall be to preside at all meetings of the Clark County Livestock Committee and all the regular and special meetings and to have a general supervision of the affairs of the committee.
- b) The principle duties of the vice-president shall be to discharge the duties of the president in the event of absence or disability for any cause.
- c) The principle duties of the secretary shall be to keep a record of the Livestock Committee's business proceedings of the annual and other special meetings, and to safely and systematically keep all books, papers, records, documents, and correspondence belonging to the Livestock Committee, or in any way pertaining to the business thereof.
- d) The principle duties of the treasurer shall be to keep an account for all moneys, credits, and property of any kind and every nature of the Livestock Committee which shall come into his/her hands; to keep an accurate account of all monies received and disbursed and proper inventories of monies disbursed and of money and property on hand, and generally of all matters pertaining to this office as shall be required of the Committee.
 - i. Check Signing. All checks, notes, bills of exchange, and other instruments calling for the payment of money which shall be issued by the committee shall be signed by such officer, treasurer or persons as the committee may designate from time to time.
 - ii. Any funds received by this organization for carrying out its purpose shall not accrue to benefit of individual members.

Article VI. Meetings

Section 6.01 Meetings

- a) Livestock Annual Meeting (Post Sale): The annual livestock committee meeting shall be held within 90 days of each annual sale, at such time and at such place in Clark County as the committee members shall determine.
- b) Species committee meetings - Prior to the livestock committee annual meeting (post sale), each of the species committee must meet and elect a chairman or co-chairman.
- c) Special Meetings: Special meetings can be called as deemed necessary by the Executive Board and/or a majority of committee members.

Section 6.02 Quorum

- a) Quorum: A quorum at a committee meeting shall consist of at least 50% of the Active Committee members.
- b) Voting: Each member is entitled to one and only one vote on each question. Voting by proxy is not allowed

Article VII. Livestock Committee Organization

Section 7.01 Livestock Committee Planning Year

- a) The 4-H year is continuous and should be consistent with the Clark County 4-H Leaders Federation annual year.
- b) The Wisconsin 4-H membership year is defined as October 1 – September 30 for the purpose of definition in Wisconsin 4-H Policies

Section 7.02 Livestock Committee Fiscal Year

- a) The Wisconsin 4-H fiscal year is defined as July 1 – June 30.
- b) The Livestock Committee financial books must be audited annually to meet Annual Charter Renewal Packet.

Section 7.03 The following are requirements to hold a 4-H charter and be recognized as a 4-H Committee in Clark County, Wisconsin:

- a) Club or Group/Committee name
- b) Five or more youth from at least three families
- c) Adult leadership that has been approved through the Youth Protection Program
- d) Educational plan which meets the purposes of the 4-H program
- e) Youth involvement in leadership and decision-making
- f) Meet on a continuing basis
- g) Have written operating guidelines, bylaws or constitution approved by members to govern the club or group/committee
- h) Successfully complete the 4-H Annual Charter Renewal Packet that includes critical communication, legal, financial and educational accountability requirements. All blanks must be completed and submitted to the county UW-Extension office annually no later than the due date set by the 4-H Youth Development Educator.
- i) Must comply with
 - all [Wisconsin 4-H Youth Development Policies](http://4h.uwex.edu/about-4-h/policies/) (<http://4h.uwex.edu/about-4-h/policies/>)
 - 4-H National Headquarters policies, (http://www.national4-hheadquarters.gov/library/4h_polregs.htm)
 - All federal and state laws

Article VIII. Parliamentary Authority

Section 8.01 Meetings of the committee shall be conducted according to and governed by the Roberts Rules of Order (Revised) except as otherwise provided in these bylaws.

Article IX. Amendments of Bylaws

Section 9.01 Any bylaws may be adopted, amended, or repealed by a majority vote of the members present at the annual meeting or at any special meeting where a statement of the nature of the amendment has been contained in the notice of such special meeting.

Section 9.02 The Livestock Committee may not alter or repeal any bylaw adopted, but may adopt additional bylaws in harmony there within. Any bylaw adopted or amended by the Livestock Committee shall be reported at the next annual meeting.

Article X. Dissolution Clause

Section 10.01 Upon dissolution of the Clark County Livestock Committee any assets must be turned over to a recognized 4-H club/unit/group, with the approval of the county 4-H Youth Development Educator consistent with Wisconsin 4-H Youth Development approved financial practices and policy.

Review and Approvals

Amended 09-30-15

Approved 03-26-19

Review by 4-H Youth Development Staff (Date and Signature)
Christine Hollar, Positive Youth Development Educator / March 26, 2019

Date Approved by Membership: March 26, 2019