



CLARK COUNTY 4-H HORSE & PONY COMMITTEE BYLAWS

ARTICLE I NAME

- A. Clark County 4-H Horse Committee

ARTICLE II PURPOSE

- A. To plan, promote and implement educational programs in the area of horse science for Clark County youth and their leaders.
- B. To assist in the development of educational activities in horse science that will enhance the growth and development of youth.
- C. To stimulate interest in and promote youth programs with horses.
- D. To promote, sponsor and/or implement educational activities and events in horse science for youth.
- E. To provide and/or encourage horse science and youth development education for Volunteer leaders.
- F. To plan and coordinate Clark County 4-H Horse events and activities.

ARTICLE III MEMBERSHIP

- A. Membership in the Committee is open to all persons without regard to race, color, ethnic background, or economic circumstances and the Committee does not operate on a segregated basis.
- B. All enrolled 4-H Horse & Pony project adult leaders and all enrolled horse & pony project youth are automatically members of the Horse Committee and constitute the voting body.

ARTICLE IV OFFICERS

- A. Officers shall be Chairman, Vice-Chairman, Secretary, and Treasurer.
 - Secretary and Treasurer can be merged into one office dependent on the situation.
- B. Any volunteer/leader wanting to serve on the Horse Executive Board must:
 - Participate in the Wisconsin 4-H Youth Protection Program prior to becoming a 4-H Volunteer.
 - Serve as a 4-H club leader for a minimum of 2-years AND
 - Volunteer with the Horse Project for 2-years.
- C. The Chair presides at all regular and special meetings and performs such other duties as usually attached to the office. He/she develops guidelines for 4-H Horse & Pony Project related activities; provides leadership to plan, coordinate and evaluate the 4-H Horse Committee events.
- D. The Vice-Chairman will encourage development and implement educational activities to strengthen the impact on youth, families, volunteer leaders, and



community. This includes but is not limited to Horse Kick-off, summer Horse Camp, etc.

- E. The Secretary shall record minutes of all meetings of the 4-H Horse Committee and handle correspondence as directed by the Committee.
- F. The Treasurer shall receive and disburse funds of the Horse Committee, present financial reports, prepare an annual budget and work with fundraising efforts.
- G. The Horse & Pony Project Fair Superintendent shall serve as Show Chair for the county fair and serves as the liaison to the UW-Extension office for the Horse & Pony Committee.
 - If a member of the executive board has two (2) unexcused absences from regular scheduled meetings, they can be removed as a member of the executive committee.

ARTICLE V AMENDMENTS

- A. The Bylaws may be amended by a majority vote of the Board of Directors, provided a 2-week notice to the Superintendent and the entire Board.

ARTICLE VI CALENDAR YEAR

- A. A calendar year for the Horse & Pony Project begins October 1 – September 30.
- B. The fiscal year is defined as July 1 – June 30. The Horse and Pony Project financial books must be rectified annually by August 1.

ARTICLE VII. MEETINGS

- A. The Annual Meeting shall be held at the announced time (in the Fall), to wrap-up the previous year's activities and plan the upcoming projects.
- B. Meetings may be called by the Executive Board as needed, with an effort to move meetings around Clark county as necessary.
- C. Robert's Rules of Order shall govern meetings of the horse committee.

ARTICLE VIII. COMMITTEES

- A. Committees created by Executive Board, include but are not limited to:
 - a. Horse Kick-off
 - b. Horse Camp
 - c. Awards
 - d. Fundraising

ARTICLE IX. ASSOCIATION FUNDS

- A. All funds shall be used to further the purposes of the organization, as determined by the horse committee executive board.
- B. In the event of dissolution, any assets of the Committee will be given to the Clark Count 4-H Leaders Federation.



ARTICLE X. QUORUM

- A. A quorum for transaction of business of the Horse Committee shall consist of a majority of the total membership. Order of business is signified by ballot, raise of hands or verbal acknowledgment.